

APPLICATION FOR BUILDING PERMIT

COUNTY OF LOS ANGELES

BUILDING AND SAFETY

WORKER'S COMPENSATION DECLARATION

I hereby affirm that I have a certificate of consent to self insure, or a certificate of Workers' Compensation Insurance, or a certified copy thereof (Sec. 3800, Lab. C.)

Policy No. _____ Company _____
☒ Certified copy is hereby furnished.
☐ Certified copy is filed with the county building inspection department.

Date _____ Applicant _____

CERTIFICATE OF EXEMPTION FROM WORKERS' COMPENSATION INSURANCE

(This section need not be completed if the permit is for one hundred dollars (\$100) or less.)

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Workers' Compensation Laws.

Date _____ Applicant _____

NOTICE TO APPLICANT: If, after making this Certificate of Exemption, you should become subject to the Workers' Compensation provisions of the Labor Code, you must forthwith comply with such provisions or this permit shall be deemed revoked.

LICENSED CONTRACTORS DECLARATION

I hereby affirm that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License Number _____ Lic. Class _____
Contractor _____ Date _____

☐ I am exempt under Sec. _____
B.&P.C. for this reason _____ Date: _____

Signature _____
☐ I, as owner of the property, or my employees with wages as their sole compensation, will do the work and the structure is not intended or offered for sale (Section 7044, Business and Professions Code.)

☐ I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Section 7044, Business and Professions Code.)

CONSTRUCTION LENDING AGENCY

I hereby affirm that there is a construction lending agency for the performance of the work for which this permit is issued (Sec. 3097, Civ. C.).

Lender's Name _____
Lender's Address _____

I certify that I have read this application and state that the above information is correct. I agree to comply with all county ordinances and State laws relating to building construction, and hereby authorize representatives of this County to enter upon the above-mentioned property for inspection purposes.

Signature of Applicant or Agent _____ Date _____

BUILDING ADDRESS <u>3175 W. 6th St.</u>		NO. OF BLDGS. NOW ON LOT	
CITY <u>L.A.</u>	ZIP <u>90020</u>	TRACT	LOT NO.
ASSESSOR MAP BOOK	PAGE	PARCEL	
OWNER <u>Community Senior</u>	TEL. NO. <u>738-2681</u>		
ADDRESS	ZIP		
CITY	TEL. NO.		
ARCHITECT OR ENGINEER			
ADDRESS			
CONTRACTOR <u>Mironowski</u>	TEL. NO. <u>721-6520</u>		
ADDRESS <u>403 S. MTB BL</u>	LIC. NO. <u>3205728</u>		
CITY	LIC. CLASS		
NO. OF STORES	NO. OF FAMILIES		
DESCRIPTION OF WORK <u>Construction of a ramp</u>	NEW <input checked="" type="checkbox"/> ADD <input type="checkbox"/> ALTER <input type="checkbox"/> REPAIR <input type="checkbox"/> DEMOL <input type="checkbox"/> URM <input type="checkbox"/>		
USE OF EXISTING BLDG.			
APPLICANT (PRINT) <u>PETER MIRONOWSKI</u>	TEL. NO. <u>721-6520</u>		
ADDRESS			

WILL THE APPLICANT OR FUTURE BUILDING OCCUPANT HANDLE A HAZARDOUS MATERIAL OR A MIXTURE CONTAINING A HAZARDOUS MATERIAL EQUAL TO OR GREATER THAN THE AMOUNTS SPECIFIED ON THE HAZARDOUS MATERIALS INFORMATION GUIDE?
YES ☐ NO ☐

WILL THE INTENDED USE OF THE BUILDING BY THE APPLICANT OR FUTURE BUILDING OCCUPANT REQUIRE A PERMIT FOR CONSTRUCTION OR MODIFICATION FROM THE SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT (SCAQMD) SEE PERMITTING CHECKLIST FOR GUIDELINES.
YES ☐ NO ☐

I HAVE READ THE HAZARDOUS MATERIALS INFORMATION GUIDE AND THE SCAQMD PERMITTING CHECKLIST. I UNDERSTAND MY REQUIREMENTS UNDER THE LOS ANGELES COUNTY CODE, TITLE 2, CHAPTER 220.100 THROUGH 220.140 CONCERNING HAZARDOUS MATERIALS REPORTING AND FOR OBTAINING A PERMIT FROM THE SCAQMD.

P.C. FEE <u>73.21</u>	PERMIT FEE <u>36.94</u>
INVESTIGATION FEE	ISSUANCE FEE <u>7.12</u>
	TOTAL FEE <u>117.27</u>

SEE REVERSE FOR EXPLANATORY LANGUAGE

4-19-93

APPOINTMENT OF
DEPARTMENT ADA/ACCESS COORDINATOR/ADVISORY COMMITTEE
REPRESENTATIVE

Department: Community & Senior Citizens ServicesName: John FarleyCounty Los Angeles
Barrier Identification, Removal &
Access Accommodation ProjectTitle: Program ManagerPhone: (213) 738-2634 FAX: (213) 385-3893Department Director/Manger: Robert G. MedinaPhone: (213) 738-2611 FAX: (213) 487-0379Mailing Address: 3175 West Sixth Street
StreetLos Angeles, California 90020
City Zip Code (Important)

Physical Address (if different): _____

Rationale for Appointment: _____

First Alternate: Doug Routh Title: Special Projects ManagerPhone: (213) 738-4249 FAX: (213) 385-3893

Second Alternate: _____ Title: _____

Phone: _____ FAX: _____

Name of Person Completing Form: John FarleyDate Returned to B&S: November 25, 1992

PLEASE COMPLETE & RETURN THIS FORM BY OCTOBER 30, 1992
TO BILL HAGLUND OR DON CAIN AT:

COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS
BUILDING AND SAFETY
P.O. Box 1460
ALHAMBRA, CA 91802-1460



KEEP A COPY OF THIS FORM FOR YOUR RECORDS!

FROM: COMMUNITY & SR. CITIZENS TO:

818 7464830

DEC 10, 1992 12:29PM P.01



COMMUNITY AND SENIOR CITIZENS SERVICES

ROBERT G. MEDINA
Director

FACSIMILE TRANSMITTAL SHEET

Date: DEC. 10, 1992

Please Deliver To:

Name: DON CAIN / BILL HAGLUND

Dept./Agency: PUBLIC WORKS - BLDG + SAFETY

FAX No.: (818) 458-2861

From:

Name: John Farley

Dept.: Administrative Services Division

Telephone No.: (213) 738-2634

FAX No.: (213) 385-3893

Subject: VERIFICATION REVISION OF DEPT FACILITY
INVENTORY ADA

Comments: _____

No. of pages, including cover page: 4

Please call me if the FAX you receive is incomplete or illegible.



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (818) 458-5100

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

B-1

IN REPLY PLEASE
REFER TO FILE

THOMAS A. TIDEMANSON, Director
December 3, 1992

Mr. John Farley, Program Manager
Community and Senior Citizens Services Department
3175 West Sixth Street
Los Angeles, CA 90020

Dear Mr. Farley:

VERIFICATION/REVISION OF DEPARTMENT FACILITY INVENTORY AMERICANS WITH DISABILITIES ACT (ADA)

Enclosed is a print-out for your Department's facilities as discussed in our November 25, 1992 letter to you. This list includes those County facilities (owned or leased) that are reportedly occupied and/or operated by your Department and whether or not the facility was surveyed for physical accessibility during Stage I of the above-referenced project. Please review the list carefully and make corrections to the information for each site on this list. If your Department no longer occupies or operates a given site, please indicate this by striking it out and include a brief, printed comment as to the disposition of the facility. If your Department occupies and/or operates new facilities that are not on the print-out, please provide the information specified below for each additional facility, typed, on a separate sheet of paper.

DEPARTMENT NAME:

Address	Facility City Type/Use	Proprietor (Cnty Dept. or Other)	Sq. Ft.	# of Flrs.	# of Employees	Access Survey	Bldg No.
						91-92 (Y-N)	

When your departmental listing is up-to-date, please initial and return it to this office, Attention Building and Safety Division - DON CAIN/BILL HAGLUND. Keep a copy for your records. You may wish to fax your response to us at (818) 458-2861.

YOUR DEPARTMENT'S FACILITY INVENTORY MUST BE RETURNED TO THIS OFFICE NO LATER THAN 12 NOON, Thursday, December 10, 1992. We appreciate your cooperation and timely response.

Very truly yours,

T. A. TIDEMANSON
Director of Public Works

for TOM REMILLARD
Superintendent of Building

DC/BH/lg/INVENT3

Enc.

DEPARTMENT FACILITY & FACILITY SURVEYED INVENTORY

DEPARTMENT/PROPRIETOR: COMMUNITY/SR QT SVCS

Surveyed	Site No	Address	City	Occupancy	Gross SF	Floors	Empl Tot
✓	6465	12915 S JARVIS AVE-6465	LOS ANGELES	WILLOWBROOK SENIOR CENTER	12858	1	12
✓	6131	133 N SUNOL DR-6131	EAST LOS ANGELES	EAST LOS ANGELES SERVICE CENTER	28514	2	24
	C112	14112 S KINGSLEY DR-C112	GARDENA	ASIAN SVCS CTR	16715	1	49
	C898	1720 W BEVERLY BLVD-C898	LOS ANGELES	REFUGEE SERVICE CENTER	15246	2	91
	D143	24271 SAN FERNANDO RD-D143	NEW HALL	SANTA CLARITA SERVICE CTR	850	0	10
✓	3302	3017 N TYLER AVE-3302	EL MONTE	SAN GABRIEL VALLEY SERVICE CTR	5392 (b)	1	10
✓	3303	3047 N TYLER AVE-3303	EL MONTE	COMMUNITY SVCS AREA OFFICE	2278	1	6
	2924	3035 N TYLER AVE-2924	EL MONTE	INFORMATION REFERRAL CTR	3114	1	8
	C958	3175 W 6TH ST-C958	LOS ANGELES	LESAGE COMPLEX 4-STORY BLD	6868 (c)	2	111
✓	3516	404 E CARSON ST-3516(a)	CARSON	CARSON SAMOAN SERVICE CTR	52230	5	8
	A560	4513 E COMPTON BLVD-A560	COMPTON	EAST COMPTON COMMUNITY SVCS CTR	2560	1	7
✓	6390	4716 E BROOKLYN AVE-6390	EAST LOS ANGELES	BLDG A	4505	1	2
	Y135	4716 E BROOKLYN AVE-Y135	EAST LOS ANGELES	BLDG B	6751	1	8
	Y136	4716 E BROOKLYN AVE-Y136	EAST LOS ANGELES	BLDG C	3577	1	5
✓	Y361	560 E MARIPOSA ST-Y361	ALTADENA	ALTADENA SENIOR CENTER	3682	1	6
	B411	6412 RITA AVE-B411	HUNTINGTON PARK	INFO & REFERRAL	17071	3	2
✓	Y157	769 W 3RD ST-Y157	SAN PEDRO	SAN PEDRO SERVICE CENTER	150	1	14
✓	Y247	777 W JACKMAN ST-Y247	LANCASTER	ANTELOPE VALLEY SENIOR CTR	23278	1	3
✓	6400	7807 S COMPTON AVE-6400	LOS ANGELES	FLORENCE/FRESTONE SERVICE CTR	9424	1	12
					15928	2	

SITE #	FACILITIES NOT ON PRINT-OUT	PROPRIETOR	GROSS SF	FLOORS	EMPL.	ACC. SURV
A008	335 E. Ave. K-6, Lancaster	Antelope Valley County Admin. Ctr.	49891	?	?	1991-92
5318	505 S. Centre St., San Pedro	San Pedro Municipal Court	50217	?	?	
D240	11243 Glenoaks Blvd., Pacoima	Comm/Sr Cit-Bd. of Spvrs.	897	?	?	
6518	2615 S. Grand Ave., Los Angeles	- Collections Bldg.	215439	?	?	
A326	175 E. Olive Ave., Burbank	Burbank Court Jury Assembly Rm.	2148	?	?	
Y300	11640-44 E. Slauson, Whittier	Los Nietos Comm. Center	16374	?	?	
EL85	14617 Victory Blvd., Van Nuys	Board of Spvrs. 3rd District Ofc.	1160	?	?	

Effective 11/1/93, responsibility of this site will be assumed by a non-profit private agency, the Samoan Federation. Per ISD's latest Space Assignment Notice, Tyler sites combined. No Space Assignment Notice for this site.

TOTAL UNIQUE FACILITIES: 19

TOTAL FACILITIES REPORTED SURVEYED: 10

le # Facilities Not On Print Out

108 335 E. Ave. K-6, Lancaster
 18 505 S. Centre St., San Pedro
 240 11243 Glendoaks Blvd., Pacoima
 18 2615 S. Grand Ave., Los Angeles
 326 175 E. Olive Ave., Burbank
 300 11640-44 E. Slauson, Whittier
 185 14617 Victory Blvd., Van Nuys

B18 7464830

FROM: COMMUNITY & SR. CITIZENS TO:

Acc. Survey 1991-92	Proprietor	Gross SF	Floors	# Empl.	
?	Antelope Valley County Admin. Ctr.	49891	?	?	?
?	San Pedro Municipal Court	50217	?	?	?
?	Comm/Sr Cit-Bd of Spvrs	897	?	?	?
?	Collections Bldg.	215439	?	?	?
?	Burbank Court Jury Assembly Rm.	2148	?	?	?
?	Los Nietos Comm. Center	16374	?	?	?
?	Board of Spvrs-3rd District Office	1160	?	?	?

CODE COMPLIANCE VERIFICATION FORM

Facility Name: COMMUNITY & SENIOR CITIZENS OFFICE

Street Address: 3175 W. 6TH. ST.

City: L.A. Zip Code: _____

Intended Use: OFFICE

Existing Use (if any): _____

Description of Work: INSTALL (2) DEDICATED 120-VOLT,
20-AMP CIRCUITS IN DIRECTOR'S OFFICE ON
1ST FLOOR

Type of Construction: _____

Occupancy Group(s): _____

Area of Building by Occupancy Group (also specify whether new, addition, or alteration): _____

Total Building Area (new, addition, ~~alteration~~): N/A

Restricted Yard(s) (specify dimensions or attach sketch): _____

Automatic Fire Sprinkler System: _____ Yes ☒ No

ADA Retrofit Work Performed: _____ Yes ☒ No

If yes, specify areas retrofitted: _____

Final Inspection/Certificate of Occupancy Date: _____

The work described above was designed, constructed, and inspected to assure compliance with all applicable County Building, Plumbing, Mechanical, and Electrical Code requirements and all other applicable local, State, and Federal jurisdictional ordinances and requirements.

Name: BRIAN GUMBEL 11-15-03

Position: ELECTRICIAN

Department: ISD



THOMAS A. TIDEMANSON, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (818) 458-5100

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

January 4, 1993

IN REPLY PLEASE REFER TO FILE: **B-1**

Mr. John Farley, ADA Coordinator
Community and Senior Citizens Services Department
3175 West Sixth Street
Los Angeles, CA 90020

Dear Mr. Farley:

REVISED ACCESSIBILITY FACILITY CHECKLIST

Enclosed is the Revised Facility Accessibility Checklist that was inadvertently omitted from the December 30, 1992 letter. Please make copies of the checklist and use them to document barriers or accessibility deficiencies for buildings/sites indicated on the Survey Inventory with this (☒) symbol. Use the existing/comments column of the form to document the actual deficiency (dimensions, conditions, etc.) to assist in making the transition plan and to correct the specific condition in the future. Use the supplement checklist sheets behind the blue separator sheet only as applicable for each building/site.

Very truly yours,

T. A. TIDEMANSON
Director of Public Works

EDWIN G. BIDDLECOMB
Assistant Superintendent of Building

DC/WH:lg/RAFC

Enc.

cc: Executive Office (Sturges)
Commission on Disabilities (Small)
Chief Administrative Office (Jessee)

BUILDING AND SAFETY DIVISION



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (818) 458-5100

THOMAS A. TIDEMANSON, Director
December 30, 1992

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

Mr. John Farley, ADA Coordinator
Community and Senior Citizens Services Department
3175 West Sixth Street
Los Angeles, CA 90020

IN REPLY PLEASE
REFER TO FILE:

Dear Mr. Farley:

FACILITY ACCESS SURVEY INVENTORY

Enclosed are the following:

- Your Department's Revised Facility Survey Inventory
- A copy of the Revised Facility Accessibility Survey Checklist

Please survey all of the sites indicated on your inventory that have not been surveyed. A Facility Accessibility Survey Checklist must be completed for each building/site. If any of these have been surveyed by a proprietor from another Department, please verify with the appropriate proprietor and indicate the name of the Department on the survey inventory.

The Survey Inventory and Checklist must be received by the Department of Public Works no later than January 21, 1993. This information may be faxed to (818) 458-2861.

To assist you in your job as a Coordinator, you need to have and be familiar with certain materials. If your Department sent a representative to the October 26, 1992 orientation meeting regarding Title II of the Americans With Disabilities Act (ADA), they were provided with these important project resource materials. This project resource packet included the following:

- o ADA Orientation Agenda
- o Calendar of ADA effective dates
- o Resource list of Disability related organizations
- o Copy of letter from the CAO about County-wide implementation of the ADA
- o Action steps towards compliance
- o Copy of letter from County Counsel about ADA
- o Title II Highlights
- o Related terminology/definitions sheet
- o ADA Title II Technical Assistance Manual
- o ADA Accessibility Guidelines for Buildings and Facilities (ADAAG)

As the ADA/Access Coordinator for your Department, it is vital that you thoroughly review these materials. Doing so will ensure a better understanding of the whys and wherefores of what will be expected from you over the next several months. If your Department has designated alternate ADA/Access Coordinators, they too should review these materials. If you do not have these materials, please call Bill Haglund or Don Cain at (818) 458-3187.

Very truly yours,

T. A. TIDEMANSON
Director of Public Works


EDWIN G. BIDDLECOMB
Assistant Superintendent of Building

DC/BH:lg/RESURVEY
Enc.

cc: Executive Office (Sturges), Commission On Disabilities (Small), Chief Administrative Office (Jessee), Each Department Head


BUILDING AND SAFETY DIVISION

DEPARTMENT FACILITY ACCESS SURVEY INVENTORY

= Public Accommodations

= Employee or Other Non-Public Area

DEPARTMENT/PROPRIETOR: Community and Senior Citizens Services

Fac Type	Facility Surveyed	Facility Needs Survey	Site No	L/O	Address	City	Occupancy	Gross SF	Floors	Empl Tot
#	✓		6400	O	7807 S COMPTON AVE-6400	LOS ANGELES	FLORENCE/FIRESTONE SERVICE CTR	15928	2	12
#	✓		Y247	O	777 W JACKMAN ST-Y247	LANCASTER	ANTELOPE VALLEY SENIOR CTR	9424	1	3
#	✓		Y157	O	789 W 3RD ST-Y157	SAN PEDRO	SAN PEDRO SERVICE CENTER	23278	2	14
#		ES	B411	L	6412 RITA AVE-B411	HUNTINGTON PARK	INFO & REFERRAL	150	1	2
#	✓		Y361	O	560 E MARIPOSA ST-Y361	ALTADENA	ALTADENA SENIOR CENTER	17071	2	6
#	✓		Y136	O	4716 E BROOKLYN AVE-Y136	EAST LOS ANGELES	BLDG A See checklist for 6390	3682	1	5
#	✓		Y135	O	4716 E BROOKLYN AVE-Y135	EAST LOS ANGELES	BLDG B See checklist for 6390	3577	1	8
#	✓		6390	O	4716 E BROOKLYN AVE-6390	EAST LOS ANGELES	BLDG C	6751	1	2
#		ES	A560	L	4513 E COMPTON BLVD-A560	COMPTON	EAST COMPTON COMMUNITY SVCS CTR	4505	1	7
#	✓		3516	O	404 E CARSON ST-3516	CARSON	CARSON/SAMOAN SERVICE CTR	2560	1	8
#		ES	C958	L	3175 W 6TH ST-C958	LOS ANGELES	LESAGE COMPLEX 4 STORY BLD	52230	5	111
#	✓		3302	O	3017 N TYLER AVE-3302	EL MONTE	SAN GABRIEL VALLEY SERVICE CTR	2278	1	10
#		ES	D143	L	24271 SAN FERNANDO RD-D143	NEW HALL	SANTA CLARITA SERVICE CTR	850	0	10
#		ES	C898	L	1720 W BEVERLY BLVD-C898	LOS ANGELES	REFUGEE SERVICE CENTER	15246	2	91
#		ES	C112	L	14112 S KINGSLEY DR-C112	GARDENA	COSTAL ASIAN PACIFIC SVCS CTR	7861	1	49
#	✓		6131	O	133 N SUNOL DR-6131	EAST LOS ANGELES	EAST LOS ANGELES SERVICE CENTER	28514	2	24
#	✓		6465	O	12915 S JARVIS AVE-6465	LOS ANGELES	WILLOWBROOK SENIOR CENTER	12858	1	12

TOTAL UNIQUE FACILITIES: 17 TOTAL PUBLIC ACCOMMODATION FACILITIES: 17 TOTAL PUBLIC ACCOMMODATION FACILITIES TO BE SURVEYED: 6

TOTAL FACILITIES REPORTED SURVEYED: 11 TOTAL EMPLOYMENT AREA / OTHER FACILITIES: 0



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (818) 458-5100

THOMAS A. TIDEMANSON, Director

December 3, 1992

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

B-1

IN REPLY PLEASE
REFER TO FILE:

Mr. John Farley, Program Manager
Community and Senior Citizens Services Department
3175 West Sixth Street
Los Angeles, CA 90020

Dear Mr. Farley:

VERIFICATION/REVISION OF DEPARTMENT FACILITY INVENTORY AMERICANS WITH DISABILITIES ACT (ADA)

Enclosed is a print-out for your Department's facilities as discussed in our November 25, 1992 letter to you. This list includes those County facilities (owned or leased) that are reportedly occupied and/or operated by your Department and whether or not the facility was surveyed for physical accessibility during Stage I of the above-referenced project. Please review the list carefully and make corrections to the information for each site on this list. If your Department no longer occupies or operates a given site, please indicate this by striking it out and include a brief, printed comment as to the disposition of the facility. If your Department occupies and/or operates new facilities that are not on the print-out, please provide the information specified below for each additional facility, typed, on a separate sheet of paper.

DEPARTMENT NAME:

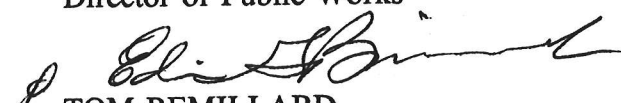
Facility		Proprietor	# of		Access	Bldg
City Type/Use		(Cnty Dept. or Other)	Sq. Ft.	# of Flrs.	Survey	No.
Address				Employees	91-92 (Y-N)	

When your departmental listing is up-to-date, please initial and return it to this office, Attention Building and Safety Division - DON CAIN/BILL HAGLUND. Keep a copy for your records. You may wish to fax your response to us at (818) 458-2861.

YOUR DEPARTMENT'S FACILITY INVENTORY MUST BE RETURNED TO THIS OFFICE NO LATER THAN 12 NOON, Thursday, December 10, 1992. We appreciate your cooperation and timely response.

Very truly yours,

T. A. TIDEMANSON
Director of Public Works


TOM REMILLARD
Superintendent of Building

DC/BH/lg/INVENT3

Enc.

DEPARTMENT FACILITY & FACILITY SURVEYED INVENTORY

Page 1

11/24/92

DEPARTMENT/PROPRIETOR: COMMUNITY/SR CIT SVCS

Surveyed	Site No	Address	City	Occupancy	Gross SF	Floors	Empl Tot
✓	6465	12915 S JARVIS AVE-6465	LOS ANGELES	WILLOWBROOK SENIOR CENTER	12858	1	12
✓	6131	133 N SUNOL DR-6131	EAST LOS ANGELES	EAST LOS ANGELES SERVICE CENTER	28514	2	24
	C112	14112 S KINGSLEY DR-C112	GARDENA	ASIAN SVCS CTR	16715	1	49
	C898	1720 W BEVERLY BLVD-C898	LOS ANGELES	REFUGEE SERVICE CENTER	15246	2	91
	D143	24271 SAN FERNANDO RD-D143	NEW HALL	SANTA CLARITA SERVICE CTR	850	0	10
✓	3302	3017 N TYLER AVE-3302	EL MONTE	SAN GABRIEL VALLEY SERVICE CTR	2278	1	10
✓	3303	3017 N TYLER AVE-3303	EL MONTE	COMMUNITY SVCS AREA OFFICE	3114	1	6
	2924	3035 N TYLER AVE-2924	EL MONTE	INFORMATION/REFERRAL CTR	6863	2	8
	C958	3175 W 6TH ST-C958	LOS ANGELES	LESAGE COMPLEX 4 STORY BLD	52230	5	111
✓	3516	404 E CARSON ST-3516	CARSON	CARSON/SAMOAN SERVICE CTR	2560	1	8
	A560	4513 E COMPTON BLVD-A560	COMPTON	EAST COMPTON COMMUNITY SVCS CTR	4505	1	7
✓	6390	4716 E BROOKLYN AVE-6390	EAST LOS ANGELES	BLDG A	6751	1	2
	Y135	4716 E BROOKLYN AVE-Y135	EAST LOS ANGELES	BLDG B	3577	1	8
	Y136	4716 E BROOKLYN AVE-Y136	EAST LOS ANGELES	BLDG C	3682	1	5
✓	Y361	560 E MARIPOSA ST-Y361	ALTADENA	ALTADENA SENIOR CENTER	17071	3	6
	B411	6412 RITA AVE-B411	HUNTINGTON PARK	INFO & REFERRAL	150	1	2
✓	Y157	769 W 3RD ST-Y157	SAN PEDRO	SAN PEDRO SERVICE CENTER	23278	1	14
✓	Y247	777 W JACKMAN ST-Y247	LANCASTER	ANTELOPE VALLEY SENIOR CTR	9424	1	3
✓	6400	7807 S COMPTON AVE-6400	LOS ANGELES	FLORENCE/FIRESTONE SERVICE CTR	15928	2	12

TOTAL UNIQUE FACILITIES: 19

TOTAL FACILITIES REPORTED SURVEYED: 10



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (818) 458-5100

THOMAS A. TIDEMANSON, Director

ADDRESS ALL CORRESPONDENCE TO
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 25, 1992

IN REPLY PLEASE
REFER TO FILE

B-1

Mr. Robert A. Arias, Compliance Officer
Hall of Administration, Room 780
Affirmative Action Compliance Office
500 West Temple Street
Los Angeles, CA 90012

Dear Mr. Arias:

AMERICANS WITH DISABILITIES ACT (ADA) STATUS REPORT, PRELIMINARY ACTION PLAN AND REQUEST FOR READINESS AND ACTION

As you know, we are in the second month of implementation of the Americans with Disabilities Act (ADA). Personnel from this Department and the CAO's Accessibility Management Consultant (Project Team) are in the process of finalizing a project timetable and a written action plan that each Department or facility must implement over the next two (2) months. This plan will be aggressive, yet necessary.

One of the first orders of business will be the formation of an ADA/Access Steering Committee to make decisions on the County's implementation of ADA. This Steering Committee will be made up of key representatives from various Departments, Courts and Commissions. The composition and formation of the ADA/Access Steering Committee and setting of the time and place for the first meeting is awaiting the return and compilation of each Department's ADA/Access Coordinator/Advisory Committee Representative form. If you have someone you wish to be considered for the Steering Committee, please contact Bill Haglund at (818) 458-3154 or Don Cain at (818) 458-3152.

The County of Los Angeles is committed to demonstrating a timely and good faith effort to comply with the new access law(s) with respect to its programs, services and activities at both existing and new facilities. A majority of the County's facilities have already been surveyed during Stage 1 of this project; however, approximately 1,200 sites have yet to be surveyed. The Project Team is in the process of identifying, by Department, facilities that must still be evaluated.

Department lists will be generated for your ADA/Access Coordinator within the next 7 to 14 days. Included with this list will be a slightly revised master Facility Access Survey Checklist which your Department will need to duplicate for each facility being surveyed. The tentative deadline for returning these checklists will be mid-December. If your ADA/Access Coordinator feels that he/she needs orientation and training in access survey techniques, please call Messrs. Haglund or Cain immediately.

Within the next two to three weeks, we also intend to have ready, a revised list of local disability-related consultant organizations you may choose to consult with regarding your evaluation of access issues along with a list of the ADA/Access Steering Committee members and ADA/Access Coordinators.

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Mr. Robert A. Arias
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While each ADA/Access Coordinator is documenting whether all of the facilities occupied by your Department have been surveyed, the Project Team will be completing the development of a Program and Communication Access Checklist. A draft of this self-evaluation tool will be available for review by the Steering Committee before or at its initial meeting which will evaluate issues such as policies and practices with respect to programs, services, activities, communications and transportation which are operated by your Department. The deadline for submittal of these completed Program and Communication Access Checklists will likely be before the end of the calendar year.


The data from these checklists will be entered into a project database and accessibility statistical reports about the level of accessibility and usability of each of your Department's facilities and the programs, services and activities when viewed in their entirety will be generated. These reports will be made available to your ADA/Access Coordinator at the beginning of the new year in order to facilitate development of a Department-wide barrier removal and access accommodation management plan. Each Department's plan will become a matter of public record and incorporated into the County's ADA Self-Evaluation Report and Transition Plan. There will be a mandatory Program and Communication Self-Evaluation Orientation and Training Seminar to help your Department identify existing barriers and consider reasonable administrative or auxiliary aids or services solution options. The date and time is now being finalized.

As you can see, the time frame for completion of this project is extremely tight. Therefore, we cannot stress enough the importance of committee representatives attending all meetings and completing the required tasks by the stated deadlines. We will try and give as much lead time as possible to fit within the ADA mandated times for the completion of various phases.

We appreciate any effort on your part to ensure that your Department's personnel involved with the project are given every consideration with respect to attendance. Thank you for your cooperation in this vital County-wide project. If you have any questions regarding the scope of the project or your Department's responsibilities, please call Messrs. Haglund or Cain.

Very truly yours,

T. A. TIDEMANSON
Director of Public Works


TOM REMILLARD
Superintendent of Building

WH/DC:dd/folloup



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (818) 458-5100

THOMAS A. TIDEMANSON, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 18, 1992

IN REPLY PLEASE
REFER TO FILE:

B-1

Mr. John Farley
Administrative Services Chief
Community and Senior Citizens Services Department
3175 West Sixth Street
Los Angeles, CA 90020

Dear Mr. Farley:

**AMERICANS WITH DISABILITIES ACT (ADA)
DESIGNATION OF ADA COORDINATOR AND
ADVISORY COMMITTEE REPRESENTATIVE**

On October 26, 1992, an initial meeting was held at the Department of Public Works Headquarters in Alhambra. The meeting was held to discuss implementation of Title II of the Americans with Disabilities Act (ADA) with respect to all County operated programs, services and activities. If your Department was able to attend the meeting, you received printed material, plus a blank form to be filled out and returned titled "ADA/Access Coordinator/Advisory Committee Representative." It is imperative that this form be completed and returned as soon as possible, in order to establish a communications link with a responsible person of each Department, Court or Commission.

We have not received your designation form. Please complete and return a copy of the form enclosed as soon as possible. The formation and composition of the ADA/Access Steering Committee and setting of the time and place for the first meeting is delayed pending the return and compilation of your Department's form.

As you know, the time frame for completion of this project is extremely tight. Therefore, we anticipate having limited leadtime to notify you about important and mandatory ADA/Access Steering Committee meetings, ADA/Access Coordinator meetings, training sessions, project scope and deadline changes, etc. We will appreciate any effort on your part to ensure that your Department's personnel involved with the project are given every consideration with respect to attendance.

Thank you for your cooperation in this vital County-wide project. Please make sure the information handout packet has been forwarded to your ADA/Access Coordinator and that they have reviewed its

Bill Don
BUILDING AND SAFETY DIVISION

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Administrative Services Chief
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contents. If the coordinator needs additional printed materials, or if you have any questions regarding the scope of the project and your Department's responsibilities, please call either Bill Haglund at (818) 458-3154 or Don Cain at (818) 458-3152.

Very truly yours,

T. A. TIDEMANSON
Director of Public Works



TOM REMILLARD
Superintendent of Building

WH:lg/RETRN

Enc.

cc: Laura Jessee (CAO)
Martin Zimmerman